

the regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, June 10, 2024 at 6:30 PM

The Washington Township Trustees met in regular session on Monday, June 10, 2024 at 6:30 PM at the Washington Township Hall.

The meeting was opened by Trustee Lewis with the Pledge of Allegiance to the flag and Fiscal Officer Miller read roll call. Present were: Trustee Lewis and Trustee Berg – Trustee Faulder was absent. Chief Thompson, Gary Bias, John Newland, and Lisa Miller were all in attendance. Trustee Berg made a motion to approve the minutes from the May 13, 2024 meeting, Trustee Lewis seconded the motion. All answered “Aye” – motion passed 2-0.

Financial Obligations - Fiscal Officer Miller presented financial obligations to the Trustees. Trustee Berg made a motion to pay all financial obligations. Trustee Lewis seconded the motion and all answered “Aye” – motion passed 2-0.

Financial Reports - - Fiscal Officer Miller presented to the Trustees for the period of 5/1/2024 –5/31/2024 a Fund Status Report, Fund Summary Report, Receipt Register, Detailed Receipt Report, Revenue Status, Appropriation Status and Payment Register for their review, approval and signatures. Trustee Berg made a motion to approve the financial reports and Trustee Lewis seconded the motion. All answered Aye – motion passed 2-0.

Fiscal Officer Business – Lisa Miller

- **Financial Report** - Starting fund balance on May 1, 2024 was \$2,163,463.23. Total revenue deposited in May, 2024 was \$31,711.13. The year to date revenue is \$715,589.18. Our monthly expenses were \$69,404.82 and our year to date expenditures are \$320,855.37 leaving a month ending balance on May 31, 2024 of \$2,125,769.54.
- **Dumpster Days** – Contacted Ryan King & was able to get the contract signed and back to him. It looked like everything went well.
- **Jim Hurley** – Note with an invoice regarding the repair of two storm drains which half belongs to Washington Township. Total invoice is \$528.34 and he is asking for \$264.00 I’m fine with this if John and Trustees are. Motion: Trustee Berg made a motion to split the cost of the drain repairs. Trustee Lewis seconded the motion. A vote was taken and motion passed 2-0.
- **EMA Funds** – Chief Thompson and I are working on our spreadsheets for the EMA reporting of funds expended by Washington Township during and after the tornado. I need more information from Gary on the additional hours he’s been working on the disaster relief and once I receive that information will be able to submit mine. I think Chief Thompson is also close to being done. He and I did meet with Brock (State EMA) who advised us some of the providers of voluntary services should probably be reported by the Logan County Waste Management and to contact Jennifer (fiscal officer) to ask if invoices from voluntary services who did tree and/or debris removal, mulching, moving large trailers, etc. could be added to her list. They would only get 75% if approved and no one would pay the remaining 25% unless an entity called the vendor in for a service they provided and then they would only pay 25% of the actual services the vendor was requested to do and no more than that per County Auditor, Jack Reser, and County Commissioners, Mike Yoder. I did make that call and Jennifer advised “no, those are voluntary vendors who didn’t expect payment until they heard about FEMA funds so we’re not doing that. Some of these vendors have been billing multiple entities as well.”
- **ODOT** – I followed up with ODOT by emailing Mary Hoy and sending her a copy of our resolution on the “No Engine Braking” and she advised she had given it to her installation department and they would be in touch with John Newland. I left his number with Mary.
- **RESOLUTION 2024-008**- Increasing Appropriations for the Current Year so that we can pay the new 2024 Dodge Durango Police cruiser in full due to the increase in the annual interest over three years as this will save the Police Department over \$8,000.

Also, being requested is an increase to the General Fund from the ARPA fund for 2023 reimbursements in salary, small equipment and maintenance funds. First: Trustee Lewis made a motion to approve Resolution 2024-008 and Trustee Berg seconded the motion to approve. A vote was taken and all answered Aye – Resolution 2024-008 passed 2-0.

Police Department – Chief Michael Thompson Updates

- **Calls for Service** – 440
- **New Cruiser Design** – We have begun striping our cruisers with the new design.
- **OSP Donated Cruisers** – One of the cruisers is in service. The second cruiser will be used as an unmarked cruiser.
- **Fireworks** – we will be all hands on deck for the fireworks (July 6th) Waynesfield PD will be assisting us again this year.
- **Vehicle Auction** – Letters are going out this week. Hope to have an auction in early July.
- **WTPOA Donation** – The WTPOA received a \$14,000 donation. Donation will be used to stripe cruisers in new design, purchase radios and equipment as needed and for our annual back to school skate. Restriping cruisers, unmarked, portable radios, back to school skate.
- **WTPOA Golf Scramble** – Our golf scramble will be held on August 25th. We have begun working on sponsorships and teams to golf in the scramble. Our goal is to raise enough money from this event to purchase a new drone and start to replace our service rifles.

Requests

- **Jim Shorkey Chrysler**- \$68, 551.68 for Dodge Durango. Durango is at Jim Shorkey’s and will be delivered to PARR for build as soon as paperwork and check is received. Fiscal Officer Miller: Trustees approved the increase in Appropriations for the payment in full for the new cruiser instead of the three year lease so check will be ready to sign tonight after the meeting.
- **SRO Contract** – SRO contract is the same as last year. Officer Miller will receive a \$1.00 per hour raise beginning July 1st with the new contract.
- **Verizon Sim Card** – Lisa, I think I misplaced the Verizon Sim Card for the new cruisers cradle point. Can you call them and ask them to send us a replacement? Fiscal Officer Miller: Yes, I can call to ask them to cancel the SIM card we received as it’s lost and order you a new SIM card for the cradle. If you can give me the serial number on the cradle, Verizon will create a new phone number for the new SIM card and tie it to the cradle so PAAR can install and plug and play the new cradle/SIM card.

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Nuisance Properties (Officer Logan Brown)

- 25 properties have been checked and are in process
- 6 are needing checked still and I plan to check them this week
- I delivered 1 courtesy letter in person (Brady Aten) and have 8 more letters to mail out
- I contacted Breanne about several properties and she responded (see notes section)
- I submitted complaints to the health district on two properties
- I sent 1 email to an LLC regarding long grass on (2) separate properties they own
- I have 3 other LLC's that I'm trying to find contact info on and having minimal luck with but I'll keep digging.

Road Department – John Newland, Road Superintendent

- One burial at Plum; went well
- Second round of mowing now
- Replaced three marker posts at 37/TR33 (she purchased cameras)
- Need to spray around signs and bridges
- replaced two bleacher boards – 3 more to replace
Cleaned Maple St./ Fairview and took it all the way back to the fence.
- Called a contractor about reevaluating the south end of Orchard Island and I emailed all of the street light that have lights out and the missing lights at Waterbury. They put the poles in but no lights. They are supposed to send a guy out to do that, I wouldn't guarantee it. Cheryl & Butch Dilbone: It is it pretty dark back there. John: It's been called in.
- Dumpster Days went ok. I almost think we could skip a few years. Otherwise, they did a great job and brought 4 out of the chute so a total of 5 altogether.
- Case mowing tractor is up for front tires again. I think they're \$175-\$200. Trustee Lewis made a motion to purchase mower tires as needed and Trustee Berg seconded the motion. All answered "Aye" – motion passed 2-0.
- Received all of our signs for Orchard Island, Waterbury, etc. Will put those up in the next couple of days. Trustee Lewis: Did you call OOPs? John: Yes
- Then the dead-end and no outlet at Hickory we will be getting on that this week.
- I'll be spraying alley's this week in Lewistown
- Doing some cold patching on various roads.
- Trustee Lewis: We have a few bushes and trees that need to come out of the cemeteries
- John to Trustee Berg: Did you look into striping? Trustee Berg: Yes, \$3,000 to stripe Trustee Lewis: I'll contact that person and let them know we are asphaltting over top of them anyway. Paving in August and then we'll stripe it.
- Cheryl Dilbone: Drain Line on Orchard – did it go in yet? John: He's two weeks out now.
- Terry Miller: John the flags at the cemetery and ball park look great – thank you!

Zoning – Gary Bias, Zoning Inspector

- I have had approximately 170 calls that I have logged.
- Issued (17) zoning permits for:
 - Permit #1675 for disaster permit to replace roofing, siding & a door in Waterbury.
 - Permit #1676 for disaster permit to replace fence in Waterbury.
 - Permit #1677 for disaster permit to replace a shed in Waterbury.
 - Permit #1678 for disaster demo permit in Tracy farm addition.
 - Permit #1679 for disaster demo permit on Crescent.
 - Permit #1680 zoning permit for new dock in Moundwood.
 - Permit #1681 for disaster permit to replace roofing & front porch.
 - Permit #1683 for disaster demo permit on Chestnut.
 - Permit #1684 zoning permit for new front porch on TR 207
 - Permit #1685 zoning permit for fence & deck on Orchard Island
 - Permit #1686 zoning permit for permanently sited mfg. homes in Tracy farm addition.
 - Permit #1687 zoning permit for second floor addition in Waterbury.
 - Permit #1688 for disaster demo permit on Indian Dr.
 - Permit #1689 for disaster demo permit on Crescent (Pink House)
 - Permit #1690 zoning permit for permanently sited mfg. homes in Five Parks
 - Permit #1691 zoning permit for new accessory bldg. in Moundwood.
 - Permit #1692 zoning permit for new fence in Waterbury.
- ZAB variance mtg. scheduled for tomorrow asking to install a mobile home in place of a mfg. home on Park St. Will talk to him about scheduling meeting soon.
- May be getting a conditional use with a timeline variance on the parcel on SR 366 by the campground.
- May be getting a variance or conditional for an accessory building on TR 239 for a flower stand.
- Will be completing the paperwork for the Martin parcel in Lewistown if the trustees are interested in acquiring it?
- Post a STOP violation Placard on the camper on Court St.
- Need the contact info on the new Zoning Boards members.
- No rain in site this week would like to have Logan target disabled vehicles over the next month.
- Have trustees heard anything about funding to demolish the homes that had no insurance?
- No reply yet on the grant to turn our paper records to digital.
- Would like to get some training on how to use the drop box on our website if we are going to use that to store nuisance, zoning, and township documents.

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Zoning – Gary Bias, Zoning Inspector (Cont’d)

- May need to schedule a Zoning Commission Board meeting soon based on what the county commissioners put into their Disaster relief Ordinance.
- Got the check this weekend for the conditional use for the data Storage building on TR 61 & corner of SR 274. Emailed him this morning that I need the other conditional use paperwork before I can schedule a Zoning appeals board meeting.
- Have sent an email to the prosecutor’s office and LUC concerning writing a rebuild permit for a house on Park Dr. In Waterbury that has a garage that may be sitting over the property lines on an easement that is controlled by the township. Have the trustees been asked to have a survey done by the engineer’s office for this?
- OTA recently approved HB 315 which has 15 provisions that may alter township and zoning. Has the trustees had a chance to review it to see if we need to change anything?
- Any questions for me?
- Breanne Parcel– Curtis Martin’s house in Lewistown has been condemned by the Health Department and we had to wait a minimum of 2 years to proceed. We have done that. Curtis Martin owns ¼ and his siblings 1/8 the fourth person has 50%. It is on the land banks radar and the Health Department instructions were to remove the structure.

If any one of those people can purchase at the Sheriff’s sale that’s fine, if not and Washington Township wants to acquire the property because it’s tax delinquent – we may, if court approves foreclosure, but the township has only 10 days to act on it. It will also allow you to designate the Logan County Landbank to get the property for you, as that is what Logan County does now. I can attach to the complaint the end user so there is no disagreement. Those land reutilizations will act on behalf of the Washington Township, Logan County. Chris Swygart: Does the 4th owner have the ownership by deed. Bre: He does Trustees Lewis and Berg approved resolution 2024-009 prepared by Breanne Parcel to proceed with Washington Township acquiring the property. This is the old tannery (now surrounded by overgrown trees) at the corner of CR 91 and CR 54 across the street from the Post Office.

Trustee Lewis: The pink house – what’s going on with that one. Gary: I wrote the demo permit for that this week. The guy is going to demo it so that will be done by a neighbor who wants to keep the property. Trustees and Public: That’s great!

LUC Board – Trustee Berg

- Nothing pertaining to Logan Cty

EMS Board – Trustee Lewis

- \$1,711,424 in Money Market and \$22,492 in the checking account
- Reimbursement from FEMA - rafters in the building. custom made by Westerheide so not sure if they will custom make them or not.
- Echo two being put to good use; waiting for better weather
- 125 runs in May
- Created a new position – night shift position 7pm-7am and he works four days a week.
- All take ALS training for stroke
- Applying for another COVID grant

Fire Board – Trustee Faulder

- Nothing reported

Old Business – Trustees

- Nothing reported

New Business – Trustees

- John - this roof replaced; now the far end is leaking. This has tin on it and this has shingles on it. Trustees: Get some quotes

Public Comments:

- Greg Fitzpatrick – I’m the liaison between FEMA and Logan County and would be happy to help with any needs for the public or townships and villages in Logan County. Here is my phone number and email so that I can be reached.
- Joe Donoghue – Congressional/Intergovernmental Affairs Specialist. I’m here for the March 14th tornado and a couple important things that hopefully elected officials and employees can help us with:
 - **FEMA Application Deadline is July 1st** so if you have had damage from tornado – encourage them to do so even if they’ve cleaned up and repaired could recover those costs.
 - **FEMA Letter** - Anyone who applies for FEMA is going to get a letter in the mail. After the first paragraph they may think they won’t get anything but tell them to go back and read again. Sometimes they are asking for insurance information and all you have to do is send it in and they will take your application forward. If they don’t receive anything back, they can’t help residents with damage costs.
 - I will leave information about the individual assistance program and how to read that letter and apply.

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- Travis – metal detecting along the old RR track OK?
- Melissa – This is from Darren; at end of five parks what’s going on. Any permits? Gary: None
- Jodi: My question is the trailer park behind spend a day going thru a process to decide if they can put trailers back in there. He’s got boats and trailers sitting all around there. Gary: In the mobile home park? Jodi: Yes. John: I heard that’s what it’s going to be, a storage unit. Gary: it’s up to the owner.
- Butch: Mike did you ask about the boats sitting on the corner? Mike: Yes, you have to have 40’ from where it’s parked to end of the load. Butch: At Chestnut & Orchard Island Road you have to pull out into the road to make the turn. It’s dangerous.
- Terry: How’s the new dog Mike? Mike: He’s been in school all day, so we’ll see. Summer he will work 4-6 hours and we need him just for Earl.

With no further business to come before the group, Trustee Berg made a motion to adjourn at 7:29 PM; Trustee Lewis seconded. All answered “Aye”. Motion carried to adjourn 2-0.

The next regular board meeting is scheduled for Monday, July 8th at 6:30 PM. at the Township Hall.

Lisa Miller, Fiscal Officer

Don Lewis, Chairman of the Board of Trustees

No Signature - absent
Jason Faulder, Vice Chairman of the Board of Trustees

Tucker Berg, Member of the Board of Trustees