

The regular session of the Washington Township Trustees

at the Township Hall, Lewistown, Monday, 6:30 PM January 14, 2008

The Washington Township Trustees met in regular session on Monday, January 14, 2008 at 6:30 PM at the township hall with Trustees Rick Beck, Jim Hurley, and John Stemble present. Others present: Fiscal Officer, Lisa Miller, Howard Gantt, Reno Cameruca, Chief Core, Steve Moody, Audrey Moody, Randy Dodds, Ronald Murray, and Dave Gasmire.

The meeting was opened by Fiscal Officer, Lisa Miller with the Pledge of Allegiance to the flag. The roll call was read and the floor opened for nominations of chairman and vice-chairman for the year 2008. Trustee Hurley nominated Trustee Stemble as Chairman, Trustee Beck seconded the motion. Trustee Stemble nominated Trustee Beck as Vice-Chairman, Trustee Hurley seconded. All answered "Aye" and the nominations were approved by all three trustees.

Trustee Stemble made a motion to waive the reading of the December 27, 2007 special meeting minutes and accept them as written. Trustee Beck seconded the motion. All answered "Aye" – motion passed.

The clerk presented and Trustee Hurley made a motion to pay the following bills:

<u>Check Number</u>	<u>Amount</u>	<u>Vendor</u>
3054	746.00	Burnham & Flower of Ohio
3055	216.00	Dr. Suds Car Wash
3056	200.24	Embarq
3057	729.59	Gillespie Acquisitions, Inc.
3058	100.00	Hollenshead Insurance
3059	348.17	Lowe's Business Account
3060	57.60	Lisa Miller
3061	75.00	John Miller
3062	50.90	PCI –Compliance Service
3063	300.00	Ohio State Highway Patrol
3064	3944.00	Treasurer of Logan County
3065	.65	USA Mobility Wireless, Inc.

Trustee Stemble seconded the motion and all answered "Aye" - motion carried.

- ◆ The clerk also presented the Trustees for the period of 12/1/2007 – 12/31/2007 a Fund Status Report, Receipt Register, Appropriation Status, Revenue Status, and Bank Reconciliation for their review and signature. Trustee Beck made a motion to approve the financial reports. Trustee Hurley seconded the motion and all answered "Aye" - motion carried.
- ◆ Temporary Appropriations – Trustee Beck made a motion that the township operates on a temporary budget until the 2008 permanent appropriations are approved. Trustee Hurley seconded the motion and all answered "Aye" – motion carried.
- ◆ Township Meetings – Trustee Hurley made a motion to set the meetings for all regular township meetings the second Monday of each month at 6:30 PM at the Township Hall except for July when the meeting will be held Wednesday, July 9, 2008. If a meeting needs to be rescheduled, it will be publicly advertised in the newspaper. Trustee Beck seconded the motion and all answered "Aye" – motion carried.
- ◆ Mileage – Trustee Stemble made a motion to set the mileage reimbursement rate to .48 per mile for township officials traveling outside of the township to perform township business. Trustee Beck seconded the motion and all answered "Aye" – motion carried.
- ◆ Hourly Pay Scale for Township Employees – Trustee Beck made a motion that the pay scale for hourly township employees be as follows:
 - ☑ Road Superintendent - \$15.50/hr
 - ☑ Road Worker - \$14.50/hr
 - ☑ Police Chief - \$15.50/hr
 - ☑ Police Officers - \$13.50/hr
 - ☑ Secretary to the Chief - \$10.50/hr not to exceed 30 hrs/month
 - ☑ NCC - \$125/month + \$10.00/hour
 - ☑ Zoning Board Members - \$30.00/per meeting
 - ☑ Don Moore - \$11.00/hr
 - ☑ Zoning Inspector - \$125/month + 30% of monies collected + \$40/per meeting attended

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- ◆ Health Insurance – Trustee Beck made a motion to approve the township provide health care coverage at a premium not to exceed \$550/month per **full-time employee or elected official**; or to reimburse an employee's spouse for **premiums paid for the health coverage of the eligible township employee** not to exceed \$6,600/year. Trustee Stemple seconded the motion; all answered "Aye" and the motion was passed.
- ◆ 2008 Appropriations – Trustee Hurley made a motion that the 2008 Appropriations be approved and a copy taken to the Logan County Auditor.
- ◆ Township Purchasing Agents – Trustee Beck made a motion to approve the following employees and/or elected officials as purchasing agents: Trustees Stemple, Hurley, and Beck, Fiscal Officer Lisa Miller, Howard Gantt, Randy Beck, Shelly Newland, Chief Rick Core, and David Newland.
- ◆ Township Depository – Trustee Hurley made a motion that Huntington National Bank be the Public Depository for Washington Township. Trustee Stemple seconded the motion. All answered "Aye" and the motion was passed.

FISCAL OFFICER - Lisa Miller

- ◆ Advised Trustees of the **Ohio Township Winter Conference** to be held **Jan. 30 – Feb.1, 2008**
- ◆ Gave all employees present their 2007 W-2's and a print out of what the system has for personal information, tax deductions, etc. advising them if they want to make changes for 2008 they will need to fill out a new W-4.
- ◆ Delivered a copy to the trustees of all mail received for the month of December, 2007.
- ◆ Reminded department heads and employees that they will need to fill out a requisition if a purchase is larger than \$250 and it must have the approval of the township trustees. An exception to this is normal monthly bills which will each have one purchase order for the entire year, such as: electric, phone, gas, insurance, bonds, etc...
- ◆ Copy of the Township Sales Tax Program for 2008– estimates of asphalt and seal coating costs. Estimated Sales Tax monies in 2008 for Washington Township are \$29,513.32. The Fiscal Officer feels this is lower than it should be and will contact the county auditor to ask his opinion and then will contact the Engineer's office to find out how that amount was calculated. Note: Fiscal Officer. Lisa Miller, set a meeting date with the county engineer and all Logan Cty fiscal officers for February 20th, 2008 so that he can address our questions and concerns regarding sales tax monies and how he is calculating the township/village shares.
- ◆ No chip & seal work was bid for Washington Twp. For 2008. Trustee Beck made a motion that we accept the county engineer's submitted bid for the asphalt work in the amount of \$103,499.00; after sales tax monies have been applied in the amount of \$29,513.32, Washington Twp. agrees to pay the difference of \$73,985.68 for approved work. Trustee Stemple seconded the motion. All answered "Aye" and the motion was passed.
- ◆ Reminder letter from Linda Hanson – copy to trustees and Reno Caneruca to file all zoning resolutions, including test and maps with the county recorder's office.
- ◆ Notified trustees that phone numbers for all elected officials would be posted in the newspaper and county classified newspaper – verified the phone numbers to be published.
- ◆ Resolution from Logan County Commissioners approving vacating portion of Union Drive.
- ◆ Letter from Mike Yoder's office requesting copies of all zoning permits (fiscal officer, Lisa Miller, has completed this request and delivered to the auditor's office.

POLICE DEPARTMENT – Chief Core

- ◆ Phone call received that whoever is doing the snow plowing - kudos to them; it looks great
- ◆ Training - PR-24 training classes this Sat at 9:00 AM
- ◆ CPR Class - officers can teach the class suggested we open to the public in addition to our employees. They will find out the legal class size - pay \$1.00 for the book. Significant amount of people respond we'll hold another class. We can get that scheduled.
- ◆ Month of December there were 150 calls for service,
- ◆ Municipal MDT's - Ryan Furlong is conducting training so we can have that done. However, that works out we would have training done already. Shelly working with atty generals office and reporting thru that system. (Rick called Charter who promised to fix it the next day - putting whole unit overhead).

Trustee Beck: noticed in the paper 3-4 B&E's back by Betty Rose. I'm glad you're here. From our dept to yours - when you take a report in our area is there a way to forward that info to us. The reports you took for B&E - if they could come across with knowledge that would help our officers. CORE: that's what are behind the MDT's (Mobile Data Terminal) sharing information between Sherriff's and local police depts. The thing that drives that is the necessity to have it to strengthen the case. It's not anybody in Washington Twp or Sherriff's Dept withholding information; it's a matter of not having a method to do that quickly and efficiently.

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- ◆ Salary Pay Scale for Township Employees – Trustee Hurley made a motion that the pay scale for salary township employees be as follows:
 - ☑ Zoning Inspector - \$125 / month
 - 30% of monies collected from zoning permits
 - \$30 per meeting attended per approval of the trustees

Trustee Stemble seconded both motions – all answered “Aye” and the motion was passed.

- ◆ Vacation – Trustee Hurley made a motion that the township provide and pay for two weeks (80 hours) vacation for full-time hourly employees . Trustee Stemble seconded the motion; all answered “Aye” – motion carried.
- ◆ Zoning Fees Set – Trustee Hurley made a motion that the zoning fees remain the same (last revised May, 2007 - see attached). Trustee Stemble seconded the motion – all answered “Aye” and the motion was passed.
- ◆ Indian Lake Joint Fire District Board – Trustee Hurley nominated Trustee Stemble to serve on the ILFD Board; Trustee Beck seconded the nomination. All answered “Aye” and the nomination was approved for the year 2008.
- ◆ LUC Representative – Trustee Stemble nominated Trustee Beck to serve as the Washington Twp. LUC Representative; Trustee Hurley seconded the nomination. All answered “Aye” and the nomination was approved for the year 2008.
- ◆ Indian Lake EMS Representative – Trustee Beck nominated Trustee Hurley to serve as the Washington Twp Indian Lake EMS Representative for 2008; Trustee Stemble seconded the nomination. All answered “Aye” and the nomination was approved.
- ◆ Mandatory Attendance – in past years it has been mandatory that all department heads attend monthly township meetings. Trustee Stemble made a motion to continue that requirement and that the employees would be paid for attending. Trustee Beck seconded the motion; all answered “Aye” and the motion was passed.
- ◆ Elected Officials Pay- Trustee Beck made a motion to accept per ORC Section 505.24 and 507.09, that township trustees and clerk salaries are paid at 100% Trustee Stemble seconded the motion; all answered “Aye” and the motion was passed.
- ◆ Zoning Commission Board – Sharon Hayes term expired on December 31, 2007. Trustee Beck made a motion that Sharon’s term be extended for the term of 2008-2012 and that Terry Miller be appointed as the alternate. Trustee Stemble seconded the motion; all answered “Aye” and the motion was approved.

The following are serving on the: **2008 Zoning Commission Board**

2004-2008 Mark Gibson
2005-2009 Don Thompson
2006-2010 Don Moore
2007-2011 Jarrod Willoby
2008-2012 Sharon Hayes
Alternate: Terry Miller

- ◆ Zoning Appeals Board – Roger Hough’s term expired on December 31, 2007. Trustee Beck made a motion that Roger’s term be extended for the years 2008-2012 and that Steve Strauser be appointed an alternate. Trustee Stemble seconded the motion; all answered “Aye” and the motion was approved.

The following are serving on the: **2007 Zoning Appeals Board:**

2004-2008 Joe Opel
2005-2009 Curtis Nielson
2006-2010 Keith Klauer
2007-2011 Don Lewis
2008-2012 Roger Hough
Alternate: Steve Strauser

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ROAD DEPARTMENT – Howard Gantt

- ◆ Replace pressure tanks
- ◆ Pumped holding tank at ball field
- ◆ Had a burial on Saturday - \$500/check (Trustee Beck made a motion \$200 EACH – Township receive \$100 since it was a Saturday funeral – Trustee Stemple seconded the motion; all “aye” and the motion was passed.)
- ◆ Change from steel blades to rubber blades - can do one truck for \$550 (two blades/clamps) so \$617/each truck. Trustee Beck suggested we check with Mark Gibson he has a connection; thinks \$617 is too high for each truck. Rick asked Howard to contact Mark Gibson
- ◆ Approval to get the rubber blades for both of them was made by Trustee Beck – he made a motion to do both trucks not to exceed \$1,000 total for both trucks – Trustee Hurley seconds the motion. All Aye - motion passed 3-0.

ZONING – Reno Cameruca

- ◆ Written three permits, 5 nuisance calls, and Smith Addition people are to write us a check (put a stop work order on them).
- ◆ Friday night's meeting moved until 8:00 PM

PUBLIC CONCERNS

- ◆ **Randy Dodds** - as Sherriff's office we have started going to twp meetings. You have your own police dept so doesn't affect you guys as much. Our goal in other townships is to bring stats and break down as to what we do handle and get back in touch with the community. Also, coming in support of Chief Core and his group - they save us a lot of time and communicate very well with us. Our goal is to make the twps/villages feel we are here to work with them - hands-on to keep their communities safe. Things need improved we know but, we also have a lot of good people down there. It's tough to find quality people anymore - tough to compete wage wise. Like Donnie Day from RP - we don't get a lot of that anymore. It's hard to find career minded hires.

Trustee Beck: Suggested having a day during Logan County Association Meeting to hold the meeting at the jail and do a tour. Randy: we could do a tour not real big for a meeting. We need to work on better communication between Sherriff's Dept and communities - etc..

Trustee Beck asked Randy if they had ever thought about an advisory board – using them as a sounding board. **Trustee Stemple:** what is the pay and asked if there were budget problems. RANDY: \$14-\$15/hr and yes, there are financial difficulties. To run a jail, JDC, etc.. (21 kids - avg 16....\$800,000/year) capacity of 34.

Chief Core: from a law enforcement position, it is wonderful to have that JDC housed there. Used to be driving clear to Marysville to take a kid in - now, it's right here local. We are the only ones in the state to run a JDC. RANDY: We just voted in a union - froze our budget - no growth budget. Cameras - \$5,000; sounds like a lot. We have 20 cruisers - 7 MDT's. As technology goes it will be outdated - like the 911 system. It's already outdated. **Chief Core:** It is hard for the public to understand that equipment becomes obsolete so quickly. **Trustee Beck:** we have a Police Levy (renewal only) coming up this year that we really need passed and we know it will need a lot of pavement pounding. Fire Levy also out there -but how is the public to understand as homeowner and landowner; how do you understand. RANDY: like a GPS for Alzheimer's patients - probably a great thing but start-up cost is \$15,000-\$20,000. We don't have that kind of money. Even though it's a good idea - no one has the \$ to institute this kind of technology. Not feasible fiscal wise.

Ron Murray - wanted to introduce himself to those present. Ron is running for Sherriff in 2008 . Goals sound similar, rebuilding relationships between the citizens and the county. Wanted to let everyone know who he was and that he will be passing out flyers. Ron has worked with Chief Core, Randy Dodds, and Andy Smith. Randy already covered a lot of the things that he was going to say. Thanked everyone for their attention.

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With no further business to come before the board, the meeting was adjourned by Trustee Hurley at 8:20 PM. Trustee Beck seconded the motion and the meeting was adjourned. The next regularly scheduled board meeting will be held Monday, February 11, 2008 at 6:30 p.m. at the township hall.

Lisa A. Miller, Clerk

John Stemple, Chairperson

Rick Beck, Vice Chairperson

Jim Hurley, Member